CONSTITUTION OF "Orkney Fencing Club"

1. Name

1.1. The name of the Club shall be "Orkney Fencing Club" (Hereinafter called "the Club")

2. Objectives

2.1. The objectives of the Club shall be to:

2.2. Provide a socially inclusive Club that promotes Fencing as a sport from the age of 10 years upwards for all abilities, helping members to achieve their potential at all levels.

2.3. Promote interest and develop the sport of fencing amongst the community throughout Orkney as a positive, challenging and satisfying experience.

2.4. To ensure a duty of care to all members of the club

2.5. To provide all its services in a way that is fair to everyone

3. Membership

3.1. Membership of the Club shall be open to all people from the age of 10 upwards interested in participating in the activities of the Club, both on a regular and occasional basis

4. Management

4.1. The Club shall be managed by a committee, consisting of not less than 6 members, elected annually at the annual general meeting

4.2. The committee shall be Chairperson, Treasurer, Secretary, Armourer, Welfare Officer, Parent representative and such other officers as deemed necessary.

4.3. The committee shall have the power to co-opt as additional members such persons as in their opinion, are able to render special service

4.4. The quorum for committee meetings shall be four.

4.5. The committee shall meet at least twice a year.

4.6. The duties of the committee shall be:

4.6.1. to safeguard the interests of members by providing the premises, leadership and finance

4.6.2. encouraging members to take a full and active part in the running of their Club

4.6.3. devising methods of achieving the objectives of the Club

4.6.4. exercising with the members a general oversight and assisting in the development and extension of activities

5. **Finance**

5.1. The Treasurer shall keep an up-to-date record of accounts which will be audited and presented annually to the Annual General Meeting and shall also be responsible for the paying in of money to the Club bank account

5.2. A bank account shall be held in the name of "Orkney Fencing Club" and shall have a signatory of the office bearers named to the bank

5.3. All monies raised by or on behalf of the Club shall be applied to further the objectives of the Club

6. **Meetings**

6.1. An Annual General Meeting shall be held once each year, notice of which must be advertised in a prominent local place 14 days before the meeting. The AGM will be open to anyone eligible to be a member of the Club. The following business will be covered at the AGM

6.1.1. Chairperson's report

6.1.2. Treasurer's report

6.1.3. Election of new office bearers

6.1.4. Any other competent business

6.2. All questions arising at any meeting shall be decided by a majority of those present and entitled to vote. Each Management Committee member is entitled to vote

6.3. An Extraordinary General Meeting shall be convened as soon as possible by the Management Committee(but not more than 21 days) after receipt of a written request for such a meeting from no less than three committee members

6.4. A Special Meeting shall be convened as soon as possible by the Management Committee(but not more than 21 days) after receipt of a written request for such a meeting from no less than six Club members

7. **Dissolution**

If a majority of members decide, upon whatever grounds, that it is necessary and advisable to dissolve the Club it will call a meeting to discuss such a course of action. Such a meeting will require 21 days notice and shall be advertised locally. If a majority of those present at such a meeting approve dissolution then the Management Committee will have the power to dispose of any assets held in the name of the project. Any assets remaining after the satisfaction of any proper debts and liabilities shall be awarded to a local charitable organisation.

8. **Alterations to Constitution**

Any proposal to alter this constitution must be approved by a majority of the Management Committee or supported in writing by not less than 6 persons eligible to be members of the project and in the latter case delivered to the Chairperson not less than 14 days prior to the date upon which it is to be considered.

Any resolution to alter this constitution will only be effective if approved by a simple majority of those present at an Annual or Extraordinary General Meeting

This constitution was adopted as the constitution of Orkney Fencing Club at a meeting in the Pickaquoy Centre on 19 October 2016, and amended 19 February 2019.